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ENVIRONMENTAL HEALTH & SAFETY  
Academic Safety and Environmental Health

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## Lab Safety Coordinators' Meeting

**March 2, 2011**

**Present:** Erin Whittey, Cole Tucker, Sally Ives, Gary Czupkiewicz, Marv Ellin, Sherrie Webb-Yagodzinski, Francis Caron, Barry Braun, Ruth Witkowsky, Al Rakouskas, Erika Hamilton, Young-Cheul Kim, Hilary Woodcock, Adrian Parsegian, Phyllis Berman, JonathanTominar-Lipari, Christine Rogers, Lara Kempf, Becky Lawlor, Judy LaDuc, Glenda Pons, Vince Chase, Betsy Blunt, Marc Dusza, Sondra Slesinski, Jim Field, Yung Morgan, Bob Laford and Don Robinson

**Judy LaDuc announced that the meeting was "All About Training"** and EHS is a tool to aid departments with compliance.

**Yung Morgan explained the scope of the General Laboratory Safety Training** and included Hazardous Waste Management, Right to Know, Fire Safety, and general chemical lab safety during her presentation.

**Judy LaDuc briefly covered a list of agent specific Biosafety Trainings** in addition to those that were listed on the training matrix that was circulated at the meeting.

**Vince Chase offered a brief PowerPoint on Radiation Safety Training** and discussed the resources available from the Radiation safety group.

**Judy LaDuc briefly discussed the on-line Worker Protection Standard Training**

**Bob Laford presented the OWL Training System:** Frequently asked questions, Login issues, Managers vs. Student views and other topics as he had time. There was a discussion regarding a need for more support for the Lab Safety Coordinators when they send out reports stating training is out of date. A "Top Down" support of training effort was discussed.

### **Announcements:**

The next coordinators' meeting will be held in Draper 102 on **April 6th** at 9:30.

Glenda Pons announced that CEMS is working on a program to add expiration dates to the database. This will allow Glenda to run reports to look for expiration dates on date-critical chemicals and pharmaceuticals. This will aid in compliance and reduce the risk of fines during inspections.

There was a discussion as to whether the training matrix that was handed out was clear regarding annual General Laboratory Safety Training. There was also



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discussion as to whether General Laboratory Safety Training was required annually at all. After the meeting the current training practices were reviewed by EH&S staff. General Laboratory Safety Training has been required annually and will continue to be so. The first General Laboratory Safety Training a person takes must be scheduled in a classroom space so that the individual benefits from a live instructor. Annually after that, the individual is required to take (in OWL) Laboratory Safety, Hazardous Waste Management, and Right to Know modules on-line.

Respectfully Submitted,  
Judy LaDuc, Biological Safety Services Manager

Attached:  
Agenda  
Minutes  
Training Matrix  
PowerPoint: Autoclave Training  
PowerPoint: Biological Safety Training  
PowerPoint: Biological Safety Cabinet Training  
PowerPoint: Radiation Safety Training